



Company Number: 7358100
Charity Number: 1139700

International Society for Gastrointestinal Hereditary Tumours

Agenda

A COUNCIL MEETING

will be held in-person
at Dusit Thani Laguna, Singapore
on Friday 6th March 2025, at 12:40

Gabriel Capella – Chair

12:50	1.	Apologies	
	2.	Declaration of interests	Gabriel Capella
12:55	3.	Minutes of meeting 29 th Nov 2025 i. Business arising a) Donation to Singapore meeting £5000	Gabriel Capella
13:00	4.	Administration matters i. Kenes update ii. Membership iii. Accounts and budget iv. Council elections 2026 v. General meeting 2026	Rumy Markova and Sue Clark
13:10	5.	2026 Biennial Meeting in Singapore	Joanne Ngeow
13:20	6.	2028 Biennial Meeting in Chicago	Sonia Kupfer
13:30	7.	2030 Biennial Meeting expressions of interest	Rumy Markova and Sue Clark
13:35	8.	Clingen InSiGHT VCEPs VIC Governance - MMR VCEP leadership change	Marc Greenblatt
13:45	9.	InSiGHT strategy i. Social media ii. Young InSiGHT	Gabriel Capella
13:50	10.	Any other business	
		Date and venue of next meeting: • April or May 2026 tbc • Sept 2026 tbc	

Minutes of the Council Meeting

held in-person at Dusit Thani Laguna, Singapore
12:40 to 14:00 on Friday 6th March 2026

Present:	Action:
Gabriel Capella (Chair), Francesc Balaguer, Dan Buchanan, Marc Greenblatt, Nicoline Hoogerbrugge, Sonia Kupfer, Andy Latchford, Kevin Monahan, Joanne Ngeow, Toni Seppala, Laura Valle, Benjamin Zare (Y-InSiGHT Chair); Sue Clark, Kenes - Romy Markova.	
<p>1. Apologies</p> <p>None.</p>	
<p>2. Declaration of interests</p> <p>Current declarations of interest had been circulated in advance of the meeting; there were no additional interests declared. New council members and Y-InSiGHT representatives will have to submit their declaration prior to the next council meeting.</p>	
<p>3. Minutes of meeting 29th Nov 2025</p> <p>Minutes of the Council Meeting of 29th November 2025 had been circulated in advance. Kevin Monahan proposed, Andy Latchford seconded, and Council unanimously agreed that they be approved.</p> <p>i. Business arising Actions: Council agreed to donate up to 5,000 GBP to Singapore 2026 organizing team to support financially and cover any additional costs of the meeting, if required.</p>	
<p>4. Administration matters</p> <p>i. Kenes update</p> <p>Romy Markova reported to Council that the transition is almost complete; bank access is the all that remains pending.</p> <p>ii. Membership</p> <p>Romy Markova announced that the current active membership stands at 306, the highest ever recorded, with balanced gender representation.</p> <p>iii. Accounts and budget</p> <p>Sue Clark reported to Council that the accounts for the financial year ending in August 2025 are under finalisation by the accountants and would soon be submitted to Companies House. The current bank balance is £68,900 following the receipt of the £25,000 Illumina grant.</p> <p>Sue Clark and Vicky Cuthill are signatories for the bank account and suggested that it would be better for there to be three authorized signatories, and sign-off from two is required for any transaction. The team will finalize banking signatory arrangements in the following months.</p>	<p>Sue Clark</p> <p>Romy Markova</p>

<p>Rumy Markova explained to Council that Companies House has introduced a new step requiring verification from all trustees before proceeding to the confirmation statement submission. Further instructions will be sent to facilitate the process.</p> <p>iv. Honorary life members Honorary Life Membership offers were extended to Nicoline Hoogerbrugge and JP Mecklin, with certificates delivered to their home address.</p> <p>v. General meeting 2026 The agenda was presented and slight adjustments were made to reflect all updates that Council wanted to share with members.</p> <p>vi. Council elections 2026 Sue Clark confirmed that e-votes had been closed and counted by Rumy Markova. Sue Clark will count the in-person votes and provide final confirmation to Gabriel Capella and Joanne Ngeow to announce the results during the General Meeting.</p> <p>vii. Biennial meeting 2030 The Secretariat had received two expressions of interest: Milan and London, however, Milan withdrew their proposal. As part of the London organising team, Andrew Latchford and Kevin Monahan were asked to present a formal budget and detailed proposal at one of the Council Meetings between May and September.</p>	<p>Andrew Latchford Kevin Monahan</p>
<p>5. Clingen InSiGHT VCEPs VIC Governance</p> <p>VCEP Program and Funding Update Marc Greenblatt informed Council that Elke Feder is stepping down as chair, with Andreas Laner set to succeed her, ensuring a smooth leadership handover.</p>	<p>Marc Greenblatt</p>
<p>6. 2028 Biennial Meeting in Chicago</p> <p>Sonia Kupfer told Council that she signed a contract with a local meeting organiser, Meeting Achievements. Hotel selection is underway. The scientific committee is scheduled to meet in April to draft preliminary programs, which will assist fundraising efforts.</p> <p>Actions: Rumy Markova is tasked with collecting responses from the Singapore post-conference survey to gather feedback on meeting content, venue, and future topic interests to guide the 2028 program.</p>	<p>Rumy Markova</p>
<p>7. 2026 Biennial Meeting in Singapore</p> <p>Council reviewed the impact of ongoing travel disruptions and the resulting increase in refund requests. Joanne Ngeow and Gabriel Capella recommended implementing a no-refund policy, citing the existing legal disclaimers and the availability of virtual and video-on-demand (VOD) options as adequate alternatives for affected delegates. Council considered whether exceptions should be made for delegates from countries with fully closed airports. However, it was agreed that maintaining a no-exception approach would be simpler and ensure fairness across all participants.</p>	<p>Joanne Ngeow</p>

<p>Joanne Ngeow also presented a cost estimate for hosting the VOD content locally, quoted at SGD 5,500 (information provided by Jenny Ong from Kenes PCO). She outlined suggested pricing for individuals who did not register for or attend the congress, noting that the VOD platform could potentially generate additional revenue. Various fee structures were discussed, with emphasis on offering reduced rates for current society members.</p> <p>Kevin Monahan stressed the importance of having a strong social media presence to promote VOD sales and support membership growth.</p>	
<p>8. InSiGHT strategy</p> <p>Council agreed that Young InSiGHT’s integration strategy focuses on enhancing social media presence, allowing semi-regular posting about research, events, and webinars, and that Y-InSiGHT can start sending content to Romy Markova for vetting and posting on social media.</p> <p>Actions:</p> <p>With the help of the social media team, Romy Markova should prepare communication rules and strategy to be reviewed at the next council meeting.</p>	<p>Romy Markova Laura Valle, Dan Buchanan Sonia Kupfer</p>
<p>9. Any other business</p> <p>None</p>	
<p>10. Date and venue of next meetings</p> <ul style="list-style-type: none"> • May 2026 – tbc (Virtual) • July 2026 – tbc (Virtual) 	