10th Biennial Meeting of the International Society for Gastrointestinal Hereditary Tumours

ABSTRACT SUBMISSION GUIDELINE
June 19 – 22, 2024
Barcelona

SUBMISSION DEADLINE
JANUARY 15th, 2024
On behalf of Organising Committee of the 10th Biennial Meeting of the International Society for Gastrointestinal Hereditary Tumours (InSiGHT), we would like to thank you for submitting your work as an abstract.

The on-line submission and evaluation process is administered by Ms. Laura Bravo, the conference organising secretariat, TACTICS. Please take a moment to read the below guidelines before proceeding to submit your abstract.

ABSTRACT SUBMISSION DEADLINE IS
JANUARY 15TH, 2024

Please take a moment to read the below guidelines before submitting your abstract:

- All abstracts must be written in English.
- All abstracts must be submitted on-line through the abstract submission system by January 15th, 2024 by 23:59 CET. Abstracts that are sent via e-mail will not be included in the abstract assessment process.
- Always make sure to check the final abstract with the system’s preview function before submission and edit or replace as necessary. It is the author’s responsibility to submit a correct abstract. Any errors in spelling, grammar or scientific fact will be reproduced as typed by the author.
- The submitting and presenting authors are required to ensure that all co-authors are aware of the content of the abstract before the submission.
• The presenting author will be required to register for the conference if their abstract is accepted.

• InSiGHT reserves the right to exclude any abstract from the scientific programme that is not followed by a participant registration.

• Withdrawal of abstracts is only accepted if notified in writing and subsequently confirmed by the InSiGHT 2024 Meeting Organizing Secretariat.

• Category: A main theme from the list below that best represents your abstract must be selected during Step 1 of the submission process. The Scientific Committee reserves the right to change the topics during the abstract assessment process.
  - Genetics: Research, Germline, Genomics, Variomics
  - Cancer Pathway-Somatic Mutations, Pathology
  - Epidemiology and Registries
  - Clinical: Diagnosis, Endoscopy, Management, Implementation
  - Clinical: Counselling, Psychosocial
  - Chemoprevention
  - Early Onset Colorectal Cancer

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• Institution(s): The institution(s) of the authors should be indicated fully with the "department" and "institution" names while avoiding any abbreviations such as Dept., Inst., Hosp., etc. Please include the City and Country for each institution. (For US, please make sure to enter the country information after the state name.)

  Do not include title or degrees.

  **Enter each affiliation only once:** i.e., if there are 5 authors and 3 of whom are from same affiliation and 2 of whom are from another, you will have 2 institutions, NOT 5. However, if there are 2 or more departments at the same institution represented, they can be entered separately.
If any of the authors have more than one affiliation, enter both affiliations in a compounded style as one affiliation: i.e., if there are 5 authors and 2 of whom are from same affiliation (Institute A), 2 of whom are from another (Institute B), and 1 of whom is from both affiliations (Institutes A and B), you will have 3 institutions, NOT 5 or NOT 2. (First institution: Institute A, second one: Institute B and the third one: Institute A & Institute B). Include the City and Country for each affiliation.

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- **Abstract Title:** Abstract title can contain a maximum of 250 characters.

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  - Background and Aim
  - Method
  - Results
  - Conclusions

  Standard scientific abbreviations may be used - non-standard abbreviations should be included in parenthesis after the first use of the full word.

  Present sufficient data to support conclusions - it is unsatisfactory to use statements such as 'data will be presented' or 'results will be discussed'.

  Check spelling and grammar. Submitted material will be published in meeting materials - the abstract should, therefore, contain no errors.

  Abstracts must not contain copyrighted material unless the author has obtained permission.
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• **Tables and Figures:** Up to 2 tables and/or figures (e.g., 2 tables, 2 figures or 1 table and 1 figure) can be uploaded. Do not exceed this limit or the abstract will be returned.
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All information regarding the acceptance, any required adjustments, and scheduling will be communicated via e-mail to the abstract’s presenting author.
When the submission process is finalized, you will see your abstract under the heading "Submitted Abstracts". If your abstract is not seen there, please kindly turn back and check the steps of your submission. Please be aware that the Scientific Committee will not receive "Not-Submitted Abstracts" and these therefore CANNOT be taken into consideration in the abstract evaluation process.

Upon submitting of your abstract an e-mail including the "Abstract Number" and "Abstract Title" will be sent to the submitting author.

All submitted abstracts will pass through an evaluation process by the scientific committee of the conference.

- Only those accepted will be invited to present at the Meeting. You will receive notification confirming whether your abstract has been accepted or declined by the second week of March 2024.

- **Important:** The abstract presenting author must be registered for the conference at the latest by April, 1st, 2024.

- Abstracts of unregistered presenting authors who do not complete the registration payment by this deadline will be removed from the final programme and will not be published in the meeting abstract e-book.

For any doubt or more information, please contact or Meeting Organizing Secretariat. They will be glad to help you with the submission.

Thank you! We look forward to welcoming you in Barcelona.
SUBMIT YOUR PROPOSAL BEFORE JANUARY 15TH, 2024

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