



Company Number: 7358100
Charity Number: 1139700

International Society for Gastrointestinal Hereditary Tumours

Agenda

A COUNCIL MEETING

will be held
will be held 12:00 to 14:00 BST on Friday 12th May 2023
by teleconference

Gabriel Capella/Nicoline Hoogerbrugge – Chairs

00.00	1.	Apologies	
	2.	Declarations of interests	
00.05	3.	Minutes of last meeting and business arising	
00.15	4.	Administration matters i. Membership ii. Accounts iii. Honorary life members iv. InSiGHT policies (including draft Endorsement Policy)	Jackie Hawkins Sue Clark
00.30	5.	2024 Biennial Meeting in Barcelona	Gabriel Capella Nicoline Hoogerbrugge
00.55	6.	2026 Biennial Meeting in Singapore	Joanne Ngeow
01.05	7.	InSiGHT subcommittees/working groups i. Membership ii. Website/social media iii. Education	Nicoline Hoogerbrugge Brandie Leach Andy Latchford
01.20	8.	InSiGHT variant databases VIC Governance	Finlay Macrae
01.30	9.	Endoscopy initiative and video vignettes	Andy Latchford
01.35	10.	Any other business	
	11.	Date and venue of next meeting <ul style="list-style-type: none">1300 BST 27th October 2023 - virtual (to coincide with CGA in Las Vegas)9th March 2024 face to face, London to review abstracts and programme (with St Mark's Polyposis Registry 100th anniversary)19th-22nd June 2024 face to face, Barcelona	

[illegible]

<p>Nicoline Hoogerbrugge and Gabriel Capella presented an outline of the meeting. This includes a patient information event the evening before; the option a hybrid format to allow patients from elsewhere to join was being explored. An educational event was being planned jointly with ESGE for the morning of the first day. Invited speakers had been approached and many already accepted. Workshops and 'flash talks' for selected posters were going to be added.</p> <p>A draft budget put potential costs at € 200 000 ; € 30 000 sponsorship had been raised, leaving € 170 000 to be covered. Registration fees were being based on a predicted attendance of 350. All agreed that these should be as low as possible, particularly for those outside the medical profession and students, and that all InSiGHT members should benefit from a reduced rate.</p> <p>Council also agreed that young clinicians and researchers should be incentivised to join InSiGHT by the reduced cost of registration, or by the offer of 'free' membership for some young people; the cost of this could come from InSiGHT as a donation.</p> <p>The abstract deadline would be about 15th Jan 2024, to allow time for marking and drafting of sessions, which would be finalised at the Council meeting on 9th March 2024; early bird registration would close around 1st April.</p> <p>Brandie Leach pointed out that Familial Cancer had sponsored the best poster and podium awards at the 2022 meeting; Gabriel Capella said that he was in discussions with publisher about repeating this.</p> <p>Joanne Ngeow had requested by email that at least one other member of the organising committee for the 2026 meeting in Singapore be involved as a panel meeting or speaker, so that they would gain exposure to an InSiGHT meeting.</p>	
<p>6. InSiGHT subcommittees/working groups</p> <p>There had been no further activity from the three subcommittees, though there were plans for them to meet. Gabriel Capella and Nicoline Hoogerbrugge asked that the Chair of each submit a report by the end of June so that plans for the subcommittees could be included in the 'strategic roadmap' they were preparing.</p>	<p>Brandie Leach Nicoline Hoogerbrugge Andy Latchford</p>
<p>7. InSiGHT variant databases and InSiGHT ClinGen VCEPs</p> <p>A report by Finlay Macrae had been circulated in advance and was discussed. An updated SoP had also been circulated, but Finlay Macrae told Council that further modification was required, and it would be recirculated once finished.</p> <p>The need for succession planning, and for a member of Council to have a lead role in the VCEP organisation, was raised as Finlay Macrae would be leaving Council in 2024.</p> <p>Gabriel Capella and Finlay Macrae both reported an encouraging increase in interested from potential biocurators, and agreed that this is support and mentorship was essential.</p>	<p>Finlay Macrae</p>
<p>9. Endoscopy initiative and video vignette</p> <p>Gabriel Capella asked that Andy Latchford a final deadline be set for this initiative.</p>	<p>Andy Latchford</p>
<p>10. Any other business</p> <p>None</p>	

<p>13. Date and venue of next meeting</p> <ul style="list-style-type: none"> • Gabriel Capella suggested an additional meeting in the second half of August to discuss strategic roadmap • 27th October 2023 - virtual (to coincide with CGA in Las Vegas) • 9th March 2024 face to face in London to review abstracts and programme (with dinner night before) • 19th-22nd June 2024 face to face, Barcelona 	<p>Sue Clark</p>
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